



## Robert Miles Infant School

Friday 26<sup>th</sup> February 2021

Dear Parents and Carers,

### Plans for 8<sup>th</sup> March 2021

We have been busy reviewing our procedures, risk assessments and the new guidance over the last few days, to ensure that we are ready to reopen in March. Largely things will return to how they were before Christmas. Our main focus will be to settle the children back into school, to provide an excellent education, combined with an emphasis on hygiene and reducing contact where possible.

Below are some reminders about procedures and routines.

### Arrival/Pick Up Times

- We will still be using the one way system. Enter through the main gate and then continue across the playground and out through the Reception play area.
- We are still asking parents to wear a mask on site.
- The staggered start/end times are as follows...

Class	Start time	Collection time
Maple		
Cedar		3.10pm
Oak	8.40am	(Maple to be collected from 3pm)
Willow		
Beech		
Sycamore	8.50am	3.20pm

- **Please do not come early to school to wait on the playground and please follow social distancing rules on the playground.**

### Uniform/Bags etc.

- It is still recommended that children limit the amount they bring into school. A water bottle, lunchbox, PE kit, RMI book bag (no rucksacks please), reading books are all permitted. **Please do not send in any toys from home, or attach lots of keyrings to the book bags.**
- School uniform needs to be worn. You may send an extra jumper to wear in the classroom as the windows are open for ventilation.

### The School Environment

- Children will still be in their year group bubbles and will not mix with other year groups.
- We need to avoid large gatherings such as assemblies, so we will not be able to offer our usual Friday morning celebration assemblies. Within school, we can offer assemblies digitally and broadcast to all the classes at once. The winners of certificates will still be posted on the website.

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Executive Head Teachers: **Helen Duffy** BA (Hons), QTS, NPQH **Victoria Hayles** BEd (Hons), NPQH | Head of School: **Linda Barbuti** BA (QTS), NPQSL

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### **Lunches**

- Our kitchen will be able to offer hot lunches for the 8<sup>th</sup> and a link to the order form will be sent to you today. Please ensure you complete and return the form before the deadline of 9am on Friday 5<sup>th</sup> March.
- Our Reception bubble will have their meals in the hall, but all other year groups will be served their food in their classrooms. Each class bubble will have their own midday supervisor who will be with them every day.

### **Cleaning/Hygiene**

- We will continue to have regular handwashing on arrival and throughout the day. There is sanitiser around school and in the classrooms.
- We will continue to have additional cleaning throughout the school day of the toilets, communal areas and high traffic areas.

### **Attendance**

- From 8<sup>th</sup> March attendance at school will be mandatory. This means that, from this point on, the usual rules on attendance and lateness apply. Our normal attendance policy will be adhered to.

### **Illness**

- If a child becomes unwell with COVID symptoms or has someone in the home with symptoms they must not come to school. If they are at school they will be sent home and advised to follow the 'Stay at Home' guidance.
- If someone has attended school and has tested positive for coronavirus, swift action will be taken. The Department for Education will be contacted and they will carry out a rapid assessment to confirm who has been in close contact during the period they were infectious, and ensure they are asked to self-isolate for 10 days.

### **Office**

- The office will still operate largely through phone calls and emails. Please only come to the hatch in an emergency.

### **KoolKidz**

- KoolKidz will reopen on March 8<sup>th</sup>. Please contact Mrs Pharoah to inform her if you need your place 07908 913 810.

We are really looking forward to seeing the children on the 8<sup>th</sup>. The children may have some mixed feelings about returning to school; some may be excited, some may be worried, some may be both! This is completely normal and we will be using the 3 weeks up until Easter to try and ease them back into the normal routines of school and enjoy being back together.

Yours sincerely



Mrs Barbuti  
Head of School