

Thursday 15th July 2021

## Siblings collecting children.

Dear Parents/Carers,

We have had an increasing number of parents sending older siblings to collect children from school so would like to clarify our policy.

As a school, we are committed to keeping your child safe both in and out of school. With this in mind, we feel that those children who are collected from school should do so by a familiar responsible adult. From our viewpoint a familiar responsible adult is someone over the age of 18 and known by the child. However, we do appreciate that there may be occasions when a family emergency occurs and your child may need to be collected by a younger sibling, who still attends secondary education or is at college. When this is the case, we would expect that the older sibling is in year ten or above and school should be made aware of this, either on the collection sheet or through an email to the office.

When a young person under the age of fourteen is going to be collecting a child from the school we would expect this permission is given in writing, in advance. For safeguarding reasons, we do reserve the right to refuse a child to be taken home by a person we feel is not a responsible adult.

Thank you for your continued support.

Mrs L Barbuti Head of School.

